



Osage County Health Department

Environmental Public Health Program

1218 E. Main Street Linn, MO 65051 (573) 897-3103

<https://www.osagecountyhd.org>

APPLICATION FOR FOOD ESTABLISHMENT PERMIT

Missouri Food Code Section, 8-301.11: A person may not begin operation or extensive renovation of a new food establishment without obtaining a written approval to open issued by the regulatory authority. An applicant shall submit an application for approval to open at least thirty (30) calendar days before the planned opening date.

Establishment Information	
Establishment Name:	<input type="checkbox"/> New <input type="checkbox"/> Existing
Establishment Address:	Billing/Mailing Address:
Owner(s) Name:	Manager/Contact Person:
Phone:	Phone:
Email:	Email:

Establishment Information			
<input type="checkbox"/> Catering	<input type="checkbox"/> Event Center	<input type="checkbox"/> Mobile Food	<input type="checkbox"/> Tavern
<input type="checkbox"/> Convenience Store	<input type="checkbox"/> Grocery Store	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Other

Hours of Operation						
MON	TUES	WED	THUR	FRI	SAT	SUN

PLEASE ATTACH A COPY OF THE MOST RECENT MENU TO THIS APPLICATION

Procedures (Attach examples)	
<i>Missouri Food Code, Section 8-304.11: Food establishments shall develop written standard procedures including at a minimum:</i>	
<input type="checkbox"/> Cleaning schedule for the establishment and equipment	<input type="checkbox"/> Procedure to verify adequate food cooking temperatures
<input type="checkbox"/> Employee illness policy	<input type="checkbox"/> Procedure to verify adequate food cooling temperatures

By signing below, the owner(s) agree to comply with the Missouri Food Code and to allow the regulatory authority access to the establishment.

Owner(s) Signature:

Date:



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December 8, 2023

To Whom It May Concern,

You are receiving this letter because you have been identified as business that falls under the new food service ordinance. The Osage County Commission has recently approved a new food service and sanitation ordinance, which goes into effect January 1, 2024. The Osage County Commission has also approved the requirement of an annual Establishment Permit with a fee in the amount of \$30.00.

To operate a food establishment/business or lodging establishment/business within Osage County, an Establishment Permit will be required. This includes restaurants, taverns, schools, senior centers, convenience stores, grocery stores, caterers, bakeries, meat markets, mobile food vendors, and any other business providing foods/goods that do not fall under the Missouri Cottage Food Law. This will also include any lodging establishment, which will need sanitation inspections to be completed annually. You can find links to the new food service and sanitation ordinance, the Missouri Cottage Food Law, and the Missouri Food Code on our website listed above.

Enclosed you will find an Establishment Permit application to complete, sign, and return. Checks for the permit fee may be mailed with the completed application. Cash or card payments accepted at the Osage County Health Department.

Mail Payments to:

Osage County Health Department

P.O. Box 533

Linn, MO 65051

If you have general questions or concerns or if this is a new process for you, please contact the Osage County Health Department at (573) 897-3103. We are happy to help you work through the process.

Sincerely,

Chelsea Smith

Environmental Public Health Specialist

Kim Sallin

Administrator